



EUROPEAN UNION, EUROPEAN ECONOMIC AREA, EASTERN EUROPE, SWITZERLAND, JERSEY, AND UNITED KINGDOM SUPPLEMENTAL PROVISION

1. Objective

This Europe Addendum (Addendum) supplements the information contained in the Citi Careers Privacy Policy for Job Applicants (the “Privacy Policy”), and is directed to individuals who are applying for positions with Citi in Europe (except at Bank Handlowy w Warszawie / Citi Handlowy), or who are located (or reside) in countries in the European Union (EU), the European Economic Area (EEA), Eastern Europe, or in Jersey, Switzerland, and the United Kingdom. Each of these individuals is a data subject and shall be referred to herein as “you”.

The purpose of this addendum, is to inform you about Citi collects, uses, and otherwise processes personal information in connection with its recruitment processes, in accordance with applicable laws.

In this Addendum,

Europe means all countries in the European Union, the European Economic Area, Eastern Europe, Switzerland, Jersey, and the United Kingdom (including its component nations).

Applicable Data Protection Laws mean the General Data Protection Regulation (EU) 2016/679 (‘EU GDPR’), the Swiss Federal Data Protection Act (‘FDPA’), the Data Protection (Jersey) Law 2018, and the EU GDPR as retained by the UK (UK GDPR) any laws complementing them (including the UK Data Protection Act 2018), and any similar or equivalent legislation in **Europe**, and their replacements.

“Personal Information” means any data or information about you, as an individual that Citi collects, uses, stores or otherwise processes, in the context of a job application, which identifies you, or from which you are able to be identified in combination with other data. Personal Information, otherwise known as Personal Data may have a specific legal definition in the country where the position is opened or your country of residence, and where we deem it appropriate, we will add such legal definition in an Annex to this Supplement.

2. Scope

This Addendum applies to any individuals applying for positions in Europe or who are located or reside in Europe.

This Addendum and the Careers Privacy Policy also apply to Citi employees applying under an internal mobility program to roles in Europe, or who are located (reside) in Europe.



"We", "Citi", "Us" or "Our" are references to the Citi entities who are the data controllers. A list of data controllers in Europe is available in the Annex attached to this document. Additional legal entities may be added in the future, by amending the list. A list of entities that are data recipients and data processors in other jurisdictions can be found in the links on this [webpage](#).

Note for Poland- Bank Handlowy w Warszawie has its separate supplement. If you are applying for a position at Citi Handlowy please refer to its separate supplement linked in the Jurisdictional Considerations on the Privacy Policy.

It is important that you read this Addendum and the Privacy Policy, together with any other policies or notices that Citi may provide to you when it collects or processes personal information about you, so that you are aware of how and why Citi uses your personal data.

The Privacy Policy and this Addendum are not, nor do they form part of, any contract or agreement. It may be amended, consolidated or replaced by Citi at any time.

3. How does Citi Process your Personal Information

3.1 Where Does Citi obtain your personal data

3.1.1 Personal Information received directly from you [Art 13 GDPR]

Citi obtains Personal Information directly from you through your application and information in your CV or Resumé and during the selection and onboarding processes including:

- Information provided through your job application with Citi, which contains your name, address, email, telephone number, educational background and career history, including grades, degrees, awards and promotions.
- Information that you choose to disclose, including diversity, ethnicity, and other special categories personal information, such as disability, sexual orientation, ethnic or racial background, religion, philosophy; We will not collect this information without justification. In some countries a unique government identifier (such as the US Social Security Number) and taxation data (in Jersey and Switzerland) are special category data. If you volunteer special category information, we will process it pursuant to your consent, unless we can process it under another lawful basis.

3.1.2 Personal Information received indirectly [Art 14 GDPR]

Personal Information may also be obtained from third parties, for example:

- referees, professional recruitment agencies, and careers service providers,
- other Citi entities (if you are relocating) and background screening providers.



In addition, we will receive Personal Information from your previous employers, other Citi employees, and public sources, including social media (in regard to public social media profiles).

Personal Information that we collect about you, and transfer to other Citi entities in connection with a job application, is limited to what is reasonably required for Citi Careers and Jobs @ Citi to function efficiently, and matching to other roles is solely with your consent.

We will also process personal information as is necessary to cross-reference individuals against national and United Nations lists of known terrorists, criminal suspects, disqualified directors and/or ensure compliance with insider trading and money laundering laws.

3.1.3 Personal Information we create (Inference, Predictive AI, or Generative AI)

We create information with personal data that we obtain from you and third parties, inferring information about you, to the extent permitted by law, including inferences created through predictive or generative artificial intelligence. For clarity: none of our automated processing results in automated decision-making or profiling that results or may result in a legal or similarly significant negative outcomes.

4. Categories of Personal Information we Process.

4.1 The categories of personal information that we process are:

- **Personal Identifiers:** such as name(s), surname, marital status, in some cases your picture (photograph or video), national identification numbers (driving licence, passport, residence permit, tax identification number and non-US social security numbers), Citi employee identification numbers, nationality or citizenship(s), home address, mother's maiden name, personal telephone/mobile number and personal e-mail address.
- **Protected Personal Identifiers:** copies of ID pages of passports, drivers licenses, state or national identity cards, or any unique identification numbers that are considered sensitive personal information, such as US Social Security Number or India Aadhar identifiers, your immigration status, visa/work permit, date of birth/age, request(s) for family care leave, request(s) for leave due to a serious health condition, pregnancy or surrogacy, and identifiers linked to demographic data and biometric data.
- **Biometric Data:** Protected biometric samples and templates of your photo, retina, finger or handprints and voice pattern, if collected by Citi (and not when kept under your custody in your own personal device).
- **Demographic Data:** if permitted by the law the country where you are applying for a role, and provided that you volunteer to provide it, Citi will collect certain protected demographic or diversity information, including your gender (if different from M/F or if you were originally registered under a different gender), ethnicity or racial background, sexual orientation, religion or philosophy and disability.

- **Vehicle Data:** if you are provided access to a car park during the interview process, your vehicle's license plate number and parking space number, and driver's license details.
- **Banking and Financial Information:** Banking and credit information about you, investments (to prevent conflicts of interest and insider trading), event registrations, overseas interview expenses and reimbursements, and to investigate suspected fraudulent activities.
- **Financial Data from persons subject to the Market Abuse regulation, the Senior Managers regime, Material Risk Takers, or similar rules:** for certain individuals, personal and financial information including but not limited to personal trading accounts or personal transactions (when covered by Citi's policies that restrict personal trading) and outside business activities, outside directorships, advisory board memberships, investor's councils. Loans, industry trade association membership and details submitted as part of the Employee Due Diligence.
- **Payroll, Compensation, Employee Benefits and Taxation Data:** information about your previous compensation, participation in employee benefits and other savings plans (which can include Citi Select benefits such as health protection, income maintenance and supplemental pension plans, share-based compensation programs. In some countries where tax information is protected or sensitive personal data, we will process it after obtaining your written consent.
- **Professional, Employment and Educational History:** information on your work qualifications, professional licenses or accreditations, competencies or skills, education, history of previous employment (including title and dates of employment, status or type of contract, reporting structure, probation periods) including data you contained in your CV/resume, job appraisals, disciplinary actions and performance reviews, seniority, job succession and talent management, service anniversaries, gratitude programs, performance goals,
- **Building Access and Security Data, and Facilities Management:** Entry and visitor ID badges, including picture, number and validity date, times of entry/exit and building access points, photographs for ID or building access cards and videos and photos at the premises, processed by Citi Security and Investigations Services (CSIS) or portraits in the global directory on the Intranet and networked applications (e.g., Citi For You, Microsoft Teams and email)
- **Behavioural Data:** information concerning your behavioural characteristics should you participate in personality or behavioural tests as part of the recruitment process.
- **IT Services and Networks Activity Data (and Geolocation):** Usage data related to your connection with Citi IT networks : IP or MAC address, unique device identifiers, information collected through cookies, trackers and other technologies (e.g. operating system name and version, device type, browser type and version), geolocation , hardware, software and files made available by Citi or to which Citi provides access or entitlement to.

Telecommunications and Electronic Communications Data: when using telephone (including VoIP), video or communication services provided Microsoft Teams, Zoom, Cisco or other, in corporate communications recorded on Symphony or similar, the nature of the call (in the form: local, regional, national, international), its duration, the date and time the call started and ended, to meet our regulatory requirements under the Market Abuse Regime, or for security purposes.

Health and Medical Data : These data are sensitive protected categories, such as disability accommodation requests, COVID-19 vaccination details and medical appointments, excluding details of any conditions unless required for Citi to assess fitness for work, occupational health obligations or to process sickness related benefits/entitlements, sick leave details for payroll processing or dietary requirements for events organised by Citi, also to protect other Citi employees and customers from pandemic diseases following government guidelines

- **Emergency Contact Data:** contact information of persons to be called in case of emergency.

While the above list of categories is detailed, it may not be an exhaustive list of all examples and use cases under each category of Personal Information that Citi collects, uses, or otherwise processes in the context Citi Careers.

4.2 Purposes of Processing, Legal Basis and Categories of Data: How Citi will use your Personal Information

We collect, receive, use, store and otherwise process your Personal Information (both manually and electronically) in relation with your application for a job, and retain it afterwards for a length of time according to the data retention practices applicable in the country where the role is opened:

Purposes of Processing	Legal Basis	Categories of Data
Application processing: Assessing your suitability for job openings at Citi and managing our recruitment processes and recruitment campaigns	(1) The processing is necessary for compliance with a legal or regulatory obligation (2) We have a legitimate interest in assessing your application for employment in particular: to answer requests internal job requisitions, analyse references; obtain information in connection with your employment history and previous cessation of employment; for statistical purposes or looking at trends in candidates, including abilities paired with a specific previous role; assess your eligibility to be	Personal Identifiers. Protected Personal Identifiers. Vehicle Data. Financial Data from Persons subject to the SM regime. Payroll, Compensation, Employee Benefits and Taxation Data. Professional, employment and educational data. Biometric Data (*for building access) Facilities Management Data. Demographic Data. Telecommunications and Electronic Communications Data. Health and Medical Data. Emergency Contact Data.

	hired, transferred or rehired by Citi; to respond to requests from tax or other regulatory authorities who make enquiries or conduct audits or investigations that relate to candidates;	
AML/KYE Fraud prevention, investigation, and security purposes (including IT and cyber-risk monitoring): for fraud prevention, anti-money laundering, combating terrorism financing and infiltration, and 'know your employee' checks, monitoring communications for the prevention of fraud and other forms of crime, complying with anti-terrorism legislation, under the legal basis of legitimate interests and subsidiarily for compliance with applicable law (including regulations to which we are subject).	(1) The processing is necessary for compliance with a legal or regulatory obligation (2) We have a legitimate interest in preventing fraud and other forms of crime and ensuring the credibility and reliability of personnel in a financial or banking function.	Personal Identifiers, Protected Personal Identifiers, Banking and Financial Information and (where relevant) Financial data from persons subject to the Market Abuse Regulation, the Senior Managers Regime, Material Risk Takers or similar rules); Building Access and Security data; IT services and Networks activity data and geolocation; Telecommunications and Electronic Communications Data.
Audit, compliance, risk management, and for the initiation, defence, settlement or enforcement of our legal rights: These include regulatory investigations or responding to requests from financial regulators, central banks and markets authorities, that might include overseeing your personal information or the personal information of your dependants or family members, including your personal investments; and regulatory compliance activities such as internal audit and reporting in relation to accounting and tax records, screening of politically exposed persons (PEPs); and to initiate, continue, settle, adhere to or take all necessary steps to exercise our rights, including filing lawsuits or requests for dispute resolution or arbitration, in order to	(1) The processing is necessary for compliance with a legal or regulatory obligation (2) We have a legitimate interest in investigating and/or defending and prosecuting any allegations of favouritism, bribery, discrimination, bias or other unfair or unlawful conduct in our recruitment processes.	Personal Identifiers, Protected Personal Identifiers, Personal Device Data, Banking and Financial Information and (where relevant) financial data from persons subject to the Market Abuse Regulation, the Senior Managers Regime, Material Risk Takers or similar rules); Building Access and Security data; IT services and Networks activity data and geolocation; Telecommunications and Electronic Communications Data.

enforce our rights, or to assert Citi's rights in employment, civil, commercial, administrative or criminal matters, and to deal with legal disputes or prospective legal disputes involving you, or which you are otherwise connected to		
For compliance with applicable laws including assessing qualification requirements (e.g. as a securities trader, or an attorney) in your country of prospective employment	(1) The processing is necessary for compliance with a legal or regulatory obligation, related to qualification requirements (2) We have a legitimate interest in selecting and hiring individuals that have obtained the requisite qualifications to perform their roles.	Personal Identifiers, Protected Personal Identifiers, Employment and Educational Information;

You Have Choices

It is Citi's legitimate business interest to process personal information to recruit and retain a workforce with the skills and experience required. For this reason, even if your application is unsuccessful your information may continue to be held as part of our talent pool. You have a right to request us to stop processing your personal data if you are unsuccessful in your job search, as further set out below in 'Your Rights'.

Our commitment to diversity and equality

We may request your diversity information, including details of any disabilities, as we believe it is necessary to ensure equality of opportunity as mandated by our policies and some local regulations. This data will only be collected and processed with your consent, and we will keep such information in separate and secure databases, to be accessed on a need-to-know basis and only if you are successful in a job requisition and its knowledge is required for your interviews (for example to make special adjustments for your visit) and for your onboarding.

4.4 Automated Data Processing and Profiling

All our hiring processes and decisions, including determining your suitability for a role, are conducted, and checked by persons. We do not use automated decision-making or rely solely on profiling to make assessments or decisions about you (whether supervised or unsupervised).

Profiling means that we process certain information automatically to make assessments about you and suggest your suitability for a role. We do this, for instance, using artificial intelligence (AI) tools to align your experience with certain abilities and characteristics we attach to certain roles, based in our knowledge of the financial services industry. AI tools are used in addition to (and do not substitute) traditional CV screening.



We will also extract information from your application to prevent biases in our AI and to train, test or validate the accuracy and quality of AI tools, under strict confidentiality and with appropriate protections for your personal data.

Automated data processing and profiling using AI is conducted under a legitimate interest basis, and performed after a balancing test, to ensure that our business interests are not overridden by your data protection rights and your fundamental privacy rights and freedoms. We do not conduct profiling or automated processing of special or sensitive categories of personal data, including diversity information, disabilities, or criminal background.

If we wish to use personal data collected from your past applications for these and other compatible purposes, we will reach out to give you an opportunity to object. If you do so, it will be difficult for us to retain your historical data and we will delete it. Please be reassured that your decision to object will not have negative effect or prejudice on your future applications with Citi.

5. Data Retention

Your personal data will be kept for up to 3 years (or less) after your last application depending on the country where the job you have applied for would be located. Country specific retention schedules are based on Citi's retention policies and applicable country regulation. For more details see [Appendix 2](#). During this time period, you may be alerted to new available roles. After this time period your profile will be deleted. If you are no longer interested in being considered for new roles, please submit your request by [clicking here](#).

6. Internships

Some of the activities outlined in this Notice may not be applicable to you if you are applying to an internship programme. Please refer to documentation relevant to your internship application

7. Your Rights

You may access your personal information stored in Citi's Careers Site at any time. You can do this by logging onto the Site using the details previously provided to you. You can also logon to the site and update or correct the information that Citi holds about you. You do not need our permission and you can do this at any time.

You have several rights under Data Protection laws. For example, you have the right to ask us for a copy of the personal data Citi holds about you. This is known as a 'Data Subject Access Request'. You can ask us to change how we process or deal with your personal data, and you may also have the right, in some circumstances to have your personal data amended or deleted.

We will always try to respond to requests as quickly as we are able to and within the time allocated in by applicable law. However, in order to do this, we may first need specific information from you in order to confirm your identity. If we request additional information, it is to ensure that personal information is not disclosed to persons other than yourself who may have no right to receive it, and otherwise to assist us in processing your request in a



timely manner. Once we have verified your identity, we will consider whether we are able to fulfil your request.

As you can always access your personal information stored in Citi's Careers Site at any time and update or correct it, this is likely to be quicker than asking us to action these steps on your behalf. We recommend therefore that you take such steps yourself, you are of course always welcome to contact us. For Personal Information protected by the FDPA, you may additionally request that a note of contest is added in case if neither the accuracy nor the inaccuracy of the personal information in question can be established.

To contact us about your rights, including making a request for the personal data we hold about you, delete your profile, to make a complaint or to find out about privacy and data protection at Citi, please submit your request by sending an email to hrssemeaprivacyact@citi.com

To contact Citi's Data Protection Officers/Advisor you can write to:

EU/EEA	UK and Jersey	Switzerland
EU/EEA Data Protection Officer Citi 1 North Wall Quay Dublin D01 T8Y1 Ireland Email: dataprotectionofficer@citi.com	UK Data Protection Officer Citi 40 Bank Street Canary Wharf London E14 5NR United Kingdom Email: dataprotectionofficer@citi.com	Swiss Data Protection Advisor Citi Hardstrasse 201 8005 Zurich Switzerland Email: swissdataprotectionadvisor@citi.com

If you are not satisfied with our response or believe we are processing your personal data not in accordance with the law, you can complain to the relevant Data Protection Supervisory Authority.

United Kingdom	The Information Commissioner's Office (ICO)	Address: Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF Website- https://ico.org.uk/global/contact-us/ Phone: +44 1625 545 700
European Union and the European Economic Area	The Data Protection Commission Ireland (DPC)	Address: 21 Fitzwilliam Square South, Dublin 2, D02 RD28, Ireland Website- https://dataprotection.ie/en/contact/how-contact-us Phone: +353 (0)761 104 800
Switzerland	Federal Data Protection and Information	Address: Feldeggweg 1, CH - 3003 Bern

	Commissioner (FDPIC):	Website– https://www.edoeb.admin.ch/edoeb/de/home/deredoeb/kontakt/kontaktformular_datenschutz.html Phone: +41 (0)58 462 43 95
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8. International Data Transfers from Europe

Citi’s global headquarters are located in New York City, United States of America, and we have offices in over 95 locations worldwide. Your personal data may be stored, transferred, or used outside of Europe by Citi entities and third parties. Such transfers are governed by Citi Privacy Policy for Transferred European Workforce Data (also known as “Binding Corporate Rules” (BCR). Where BCRs cannot apply, we will use Standard Contractual Clauses (SCCs). In each case BCRs and SCCs are accompanied by Transfer Impact Assessments (TIAs) and contractual, operational, and technical measures intended to close any risks that are detected by the TIAs. A list of jurisdictions to which Personal Information in scope of the GDPR and FDPA may be transferred, as needed, to process your application, and shared with entities in the countries for which you apply, includes the countries and territories that can be found on [this webpage](#).

Where a data transfer takes place, your personal information is only used to the extent that this is necessary for the purposes outlined in this [Policy](#). In addition, we implement technical and organisational measures that are appropriate to the risk to protect the personal data that we process about you and ensure that your personal information is accessed by our employees and staff only on a “need-to-know basis”.



APPENDIX 1: European Data Controllers

Country	Citi Employing Entity	Address Line 1	Address Line 2	Address Line 3	Registered Company Number
AUSTRIA	Citibank Europe plc, Austria	Kärntner Ring 11-13	A-1010 Wien	Austria	FN443741k
BELGIUM	Citibank Europe PLC Belgium Branch	Tribes Central Station, Rue des Colonies 56	1000 Bruxelles	Belgium	0643.865.313
BULGARIA	Citibank Europe plc, Bulgaria Branch Kcht	48, Sitnyakovo Blvd., Serdika Offices, Floor 10,	Sofia 1505	Bulgaria	202861597
CZECH REPUBLIC	Citibank Europe plc Czech Republic	Bucharova 2641/14,	Hlavní město11esto 158 02 Praha 5	Czech Republic	281 98 131
DENMARK	Citibank Europe plc Denmark	Vesterbrogade 1L, 5. Tv.	1620 København V	Denmark	37208779
FINLAND	Citibank Europe plc, sivuliike Suomessa	Aleksanterinkatu 48 A	00100 Helsinki	Finland	2716388-9
FRANCE	Citibank Europe plc, France	21 25, Rue Balzac,	75406 Paris CEDEX 08	France	814 664 892 RCS Paris
FRANCE	Citigroup Global Markets Europe AG France	21-25, Rue Balzac,	75406 Paris CEDEX 08	France	847 887 270 RCS Paris
GERMANY	Citibank Europe plc Germany	Frankfurter Welle Reuterweg 16	60323 Frankfurt am Main	Germany	60313B110882
GERMANY	Citibank N.A. Germany (Citibank, N.A. in New York, Filiale Frankfurt/Main)	Frankfurter Welle Reuterweg 16	60323 Frankfurt am Main	Germany	60313B10244
GERMANY	Citigroup Global Markets Europe AG	Reuterweg 16	60323 Frankfurt am Main	Germany	60313B88301
GERMANY	Citigroup Global Markets Finance Corporation & Co.	Reuterweg 16	60323 Frankfurt am Main	Germany	60313A45670

	beschränkt haftende KG				
GREECE	Citibank Europe plc Greece Citibank Europe PLC	8 Othonos	10557 Athens	Greece	136957160001
HUNGARY	Citibank Europe plc Hungary Citibank Europe plc. Magyarországi Fióktelepe	Váci út 80.	Budapest 1133	Hungary	01-17-000560
IRELAND	Citi Depository Services Ireland Designated Activity Company	1 North Wall Quay	Dublin 1	Ireland	193453
IRELAND	Citibank Europe plc	1 North Wall Quay	Dublin 1	Ireland	132781
IRELAND	Citibank N.A. Ireland	1 North Wall Quay	Dublin 1	Ireland	903951
ITALY	Citibank Europe plc Italy	Via Mercanti, 12	Milan, MI 20121	Italy	MI2077097
ITALY	Citibank N.A. Italy	Via Mercanti, 12	Milan, MI 20121	Italy	MI600769
ITALY	Citigroup Global Markets Europe AG, Italy	Via Mercanti, 12	Milan, MI 20121	Italy	MI2545583
ITALY	Citigroup Global Markets Limited, Italy	Via Mercanti, 12	Milan, MI 20121	Italy	MI1596476
JERSEY	Citigroup (Channel Islands) Limited	38 Esplanade	St Helier JE4 8QB	Jersey	JE3466
LUXEMBOURG	Citibank Europe plc, Luxembourg Branch	31, Z.A. Bourmicht	L-8070 Bertrange	Luxembourg	B200204
NETHERLANDS (THE)	Citibank Europe plc Netherlands Branch	Schiphol Boulevard 257 WTC Building- Tower D, Floor 8	1118BH Luchthaven Schiphol	Netherlands	64729206
NORWAY	Citibank Europe plc Norway Branch	Bolette Brygge 1	0252, Oslo	Norway	916074174
POLAND	Bank Handlowy w Warszawie S.A.	Ul. Senatorska 16	Warszawa, Mazowieckie, 00-923	Poland	000013037
POLAND	Citibank Europe plc (Publiczna S A) Oddział W Polsce	36 Ul. Prosta	Warszawa 00- 838	Poland	140225259

POLAND	Dom Maklerski Banku Handlowego S.A.	Ul. Senatorska 16	Warszawa, MAZOWIECKIE, 00-923 Poland		010738608
PORTUGAL	Citibank Europe plc Sucursal em Portugal	Edifício Fundação Rua Barata Salgueiro, 30 5º	1269-056 Lisboa,	Portugal	980542790
ROMANIA	Citibank Europe plc Dublin sucursala Romania	145 Calea Victoriei, 1 st District,	010072 Bucharest 1,	Romania	24882493
SLOVAKIA	Citibank Europe plc pobočka zahraničnej banky	Dvořákovo nábrežie, 7571/8	Bratislava-Staré Mesto, 811 02	Slovakia	36861260
SPAIN	Citibank Europe plc Sucursal en Espana	Calle Jose Ortega y Gasset, 29 – 2	28006 Madrid	Spain	W0073078H
SPAIN	Citigroup Global Markets Europe AG Sucursal en Espana	Calle Jose Ortega y Gasset, 29 – 2	28006 Madrid	Spain	W2765666I
SPAIN	Citispain S.A.	Calle Jose Ortega Gasset 29 -2,	28006 Madrid	Spain	A28142081
SPAIN	Citifin, S.A.	Calle Jose Ortega Gasset 29-2,	28006 Madrid	Spain	A83448852
SWEDEN	Citibank Europe plc Sverige filial	Birger Jarlsgatan 6	114, 84 Stockholm	Sweden	SE516406099701
SWITZERLAND	Citibank, N.A., Sioux Falls, Zurich Branch	Hardstrasse 201	Zurich, 8005	Switzerland	CHE-112.805.152
SWITZERLAND	Citibank, N.A., Sioux Falls, succursale de Genève	Quai de la Poste 2	Geneva, 1204	Switzerland	CHE-105.823.328
SWITZERLAND	Cititrust (Switzerland) Limited	Hardstrasse 201	Zurich, 8005	Switzerland	CHE-105.991.492
SWITZERLAND	Cititrust Private Trust Zurich GmbH	Hardstrasse 201	Zurich, 8005	Switzerland	CHE-104.473.639
SWITZERLAND	Citigroup Global Markets Limited, London, Zweigniederlassung Zürich	Hardstrasse 201	Zurich, 8005	Switzerland	CHE-107.486.319
SWITZERLAND	Citibank (Switzerland) AG	Hardstrasse 201	Zurich, 8005	Switzerland	CHE-105.818.184



APPENDIX 2: Storage Periods

The following is a list of Citi's general retention periods for personnel records for each of our European locations, which are subject to any Citi hold notices being in place.

A Citi hold notice requires us to continue to store records for particular purposes until that notice is removed. This may extend beyond the retention periods below. The most common situation where Citi hold notices are issued is where the record is connected to actual or prospective litigation.

The periods below describe all records related to unsuccessful applicants applying for positions at Citi

Country	Retention Period for Personal Records
Austria	3 years after declined
Belgium	3 years after declined
Bulgaria	6 months after declined
Czech Republic	3 years after declined
Denmark	3 years after declined
Finland	3 years after declined
France	3 years after declined
Germany	3 years after declined
Greece	3 years after declined
Hungary	7 years after declined
Ireland	3 years after declined
Italy	3 years after declined
Jersey	3 years after declined
Luxembourg	3 years after declined
Monaco	3 years after declined
Netherlands	3 years after declined
Norway	6 months after declined
Poland	3 years after declined
Portugal	3 years after declined
Romania	3 years after declined
Slovakia	3 years after declined
Spain	3 years after declined
Sweden	3 years after declined
Switzerland	3 years after declined
United Kingdom	3 years after declined